

**M.P. MINOR FOREST PRODUCE (T & D) CO-OPERATIVE FEDERATION
LIMITED!**

User Manual for

e-Tendering Application

for Tenderer's

Prepared by: -

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[2014]



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1. PRE REQUISITE TO E-TENDERING

- a) An Internet connection with minimum 512 Kbps speed
- b) Operating System should be Windows XP Service Pack -3 / Vista / Windows 7.
- c) Supported Browsers : Internet explorer - 7.0, 8.0 & 9.0
- d) Minimum bandwidth 512 kbps
- e) Operating System Core2Due / I3 / I5 (Recommended)
- f) System Access with **Administrator** Rights
- g) Minimum RAM 2 GB
- h) Digital Certificate: To participate in an e-Tender, you need to have a valid Digital Certificate from certifying authority of India as per the IT Act, 2000.

Valid Digital Certificate must be installed in a computer system from where you want to login on website. Perform the below steps to confirm whether valid digital certificate is available on your computer system or not:

Steps:

- Open **Internet Explorer**.
- Select **Tools** menu from menu bar. **OR** (Press Alt + T on your keyboard)
- Click on **Internet Options Content Certificate button**.
- You should view your digital certificate in this window as shown in the below screen shot:

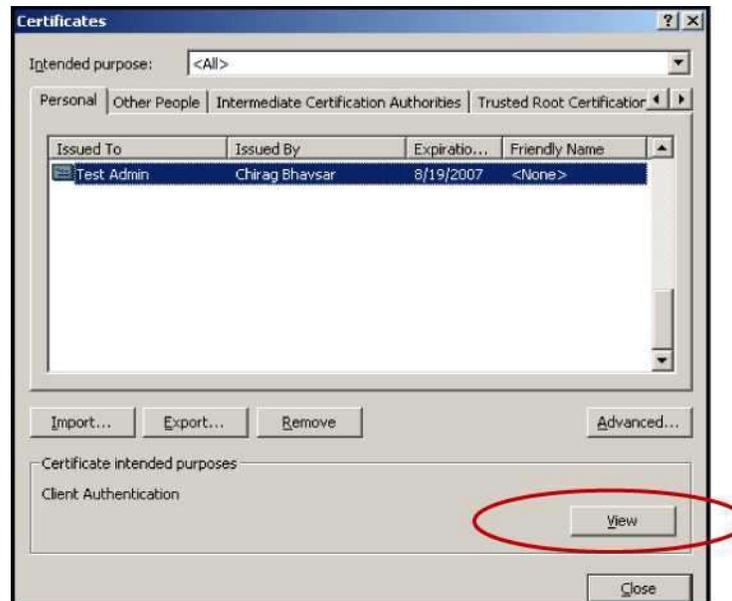
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Screen shot: Digital Certificate

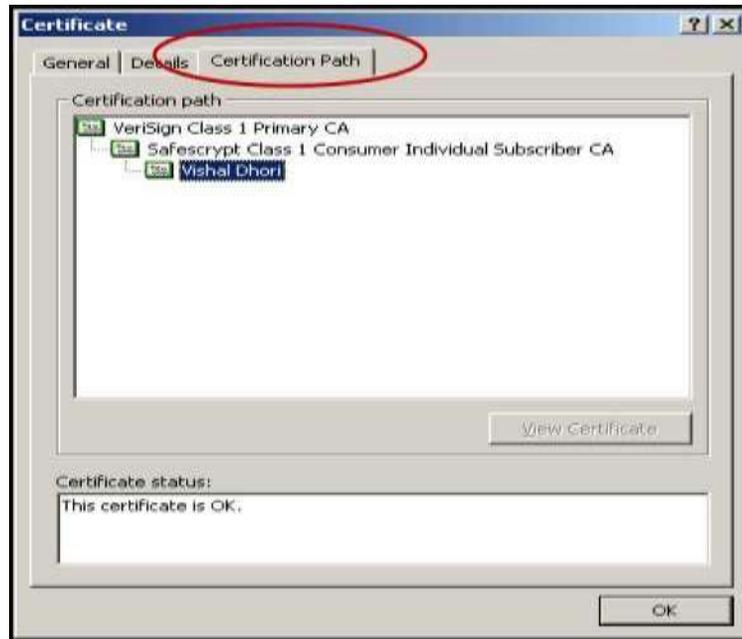


- Select your certificate and click on **View** button to view certificate details.
- In certificate window, you can view general details, certification path and other details as shown in the below given screen shots:

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Screen shot: View general details of certificate



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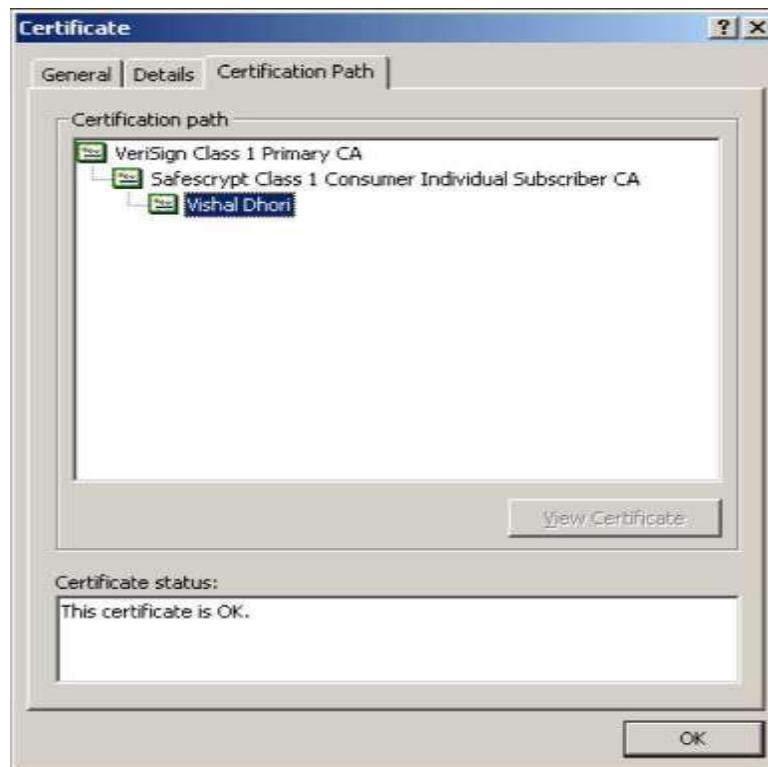
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Screen shot-3: View certificate path details



Important Note:

- Your computer **system's date** should be matched with the date of the digital certificate.
- Certification path should be **CCA -> CA -> Name of Certificate holder** as shown in above given the screen shot.

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- If you have a digital certificate in e-Token then make sure that e-Token Driver is installed in computer system before accessing an e-Token.
- You can check whether e-Token driver is installed in your computer system or not, perform below mentioned steps:

Start Menu ^ Programs ^ e-Token ^ e-Token Properties

- If you don't have an e-Token driver installed your computer system, you can acquire the same from the vendor from whom you have procured an e-Token device.
- If you have a digital certificate stored on an e-Token then please insert e-Token in USB port of the computer system to logon to the website.

2. BROWSER CONFIGURATION

1. In case of Mozilla Firefox / Google chrome, browser itself check its compatibility, if it's not compatible with the web application then please refer the instructions as per the instruction pop up while opening the website. In case, if you are opening a website in Internet Explorer, PI refer the instructions as mentioned below:
2. Download & Install "**Intermediary Certificate**" available under, Download Section on e-Tendering website.



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3. In case of Digital Certificate based Login, user need to download & install "Signer" file available under Download Section on e-Tendering website.

Downloads

- [Intermediator/ Certificate.](#)
- [WinZip](#)
- [PDF Reader](#)
- [Digital Certificate](#)
- [Signer](#)
- [eToken Driver](#)
- [Upcoming Tenders](#)

4. Please add website in to Trusted Zone.
(Open Internet Explorer ^Go to Tools Menu ^ Internet Options^ Security^ Trusted Sites ^ Sites ^ Add the URL. (<https://mfpfederation.procuretiger.com> & http://*.abcprocure.com)

Steps as mentioned below:

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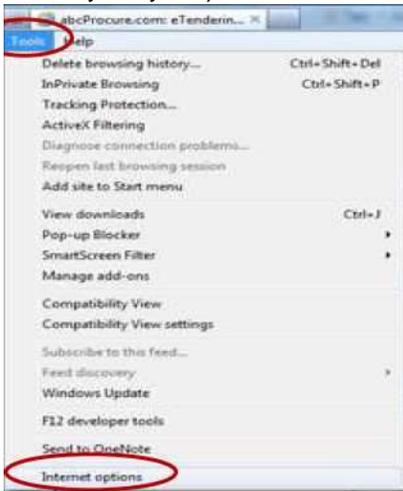
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Step -1 (Open Internet Explorer and Press Alt + T on your keyboard)



Step -2



Step -3



Steps-4



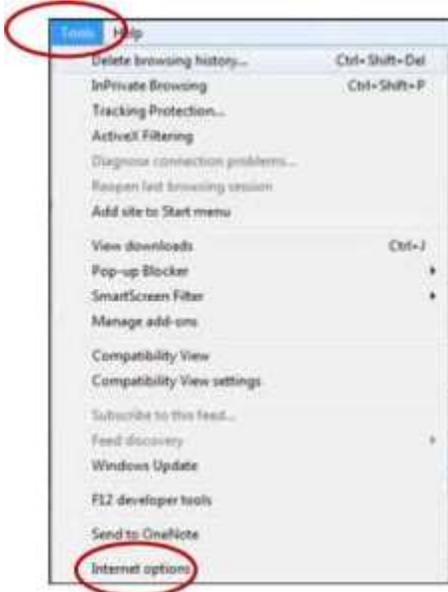
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5. Please enable ActiveX Controls & Plug-ins in Internet Explorer Browser. (Open Internet Explorer ^ Go to Tools Menu ^ Internet Options ^ Security^ Custom Level) - **Steps as mentioned below:**
6. Select "Medium Default" options from given drop down box and then System will prompted a messages "Are you sure you want to change settings for this zone" pl. click

Step -1 (Open Internet Explorer and Press Alt + T on your keyboard)



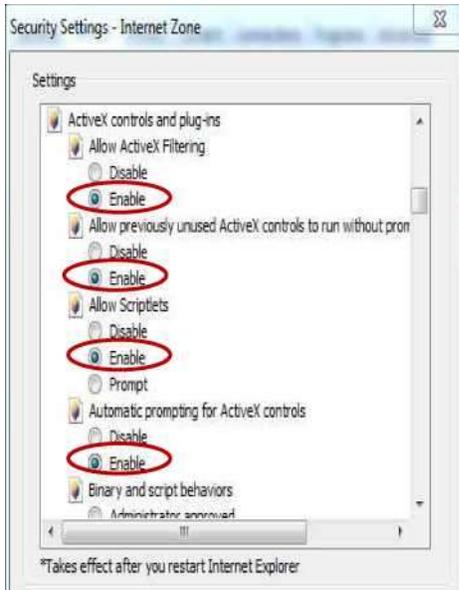
on "Ok" button and then finally click on "Ok".

Step -2

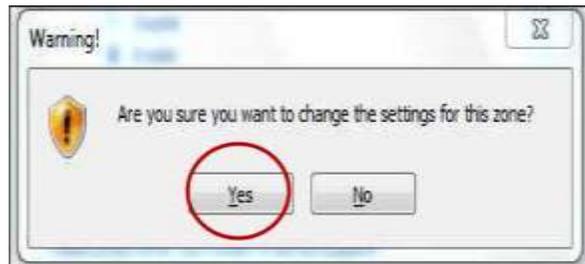
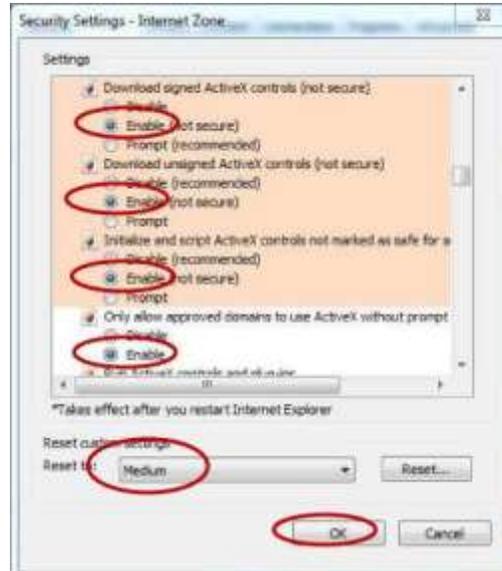
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Step -3



Step - 4



7. In case if you find any pop like "this website wants to install this add-on CAPICOM 2.1.0.0.... " then do the **Right click and install the same**. (As per below screen)

This website wants to install the following add-on: 'CAPICOM 2.1.0.1' from 'Microsoft Corporation'
"~jP Install This Add-on for All Users on This Computer...

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3. HOME PAGE

For the e Tendering purpose, you can visit the website where you can find the e-tenders floated by Department.

Sr. No.	Id.	Tender No.	Department/Unit	View NIT	Due Date	Corrigendum / Amendment	Quick Links
1.	12764	T.P. (2013)-I Dated 07.12.2012 - 1st Round	Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited	Advance Sale of Tendu Leaves of Collection Season 2013 (Open for those who registered in Divisional Forest Office under Chhattisgarh Tendu Patta (Vyapar, Vinyaman Adhiniyam) 1984)	10/01/2013 17:00	0	

4. NEW BIDDER REGISTRATION

To participate for the E-Tendering of any Department, Tenderer has to do the New Bidder registration, for this please follow below steps. This is only one time activity. **Once the Tenderer registers himself, he / she need to send Login-Id to abcprocure's mail id for an approval of it. AbcProcure will approve Login-Id and after that He / She can login into the website.**

- Open - Internet explorer 6.0 or above
- Mention the URL of the Department (i.e. <https://mfpfederation.procuretiger.com>)
- On the Homepage - click on "New Tenderer Registration" just below the Login ID & Password.
- A Registration form will be appeared, fill up the same as required, Like Login ID, Password, company details, Item categories etc.
- Please inform ETL (abcProcure - Help Desk) for Approval of Login-Id.
- After approval, Enter Login-Id & Password to Log in into the website.
- Digital Certificate is mandatory while logging into the website.

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5. USER LOGIN

Tenderer needs to enter the Login ID & Password and click on "Login" button as per the below screen, after this Tenderer has to select his Digital certificate and click on login.

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— Attach Certificate to Login Id-

Login ID : satyaetl

Select Certificate : satya etl

Certificate Detail :

Subject :

E=satya@localmail.com, CN = satya etl, OU=marketing & Support, O = e-Procurement Technologies Ltd., L=Ahmedabad, S=Gujrat, C=IN

Issuer:

CN=e-Procurement Technologies Ltd. (Internal use only)

Serial : 615FCE9C00000000001D

Valid From : Tue Dec 13 12:47:21 UTC+0530 2011 To : Mon Dec 10 15:57:00 UTC+0530 2012

Public Key :

M11 F2j CCBM Kg Awl BAg IKYV/O n AAAAAAHTAN Bg kq h ki G 9 wO BAQU FAD A+ MTwwO g YDvQDd E zN I VByb2NlcmVtZW50FRlRY2hub2xvZ2llcyBmdGQuChJbnRlcm5hbCBlc2Ugb25seSkwHhcN TE xM j E zM D cxN zI x W h cN MTI xM j E wMTAy NzA5 Wj CBSzE LM AkG A IUEBhMCSU 4-xD zAN Bg NVBAgT

6. TENDERER DASH BOARD

After login the below home page will come, where Tenderer has to click on **Tender** to search the tenders.

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Sl. No.	Id	Tender No.	Department/Unit.	View NIT	Estimated Value	Due Date & Time	Opening Date & Time	Cont.	Quick Links
1.	26704	123	Madhya Pradesh State Minor Forest Produce (Trading & Development) Co-Operative Federation	View NIT	2000000	14/02/2014 20:00	14/02/2014 20:01	0	View Edit
2.	26687	DEMO - Sale of Tendu Leaves	Madhya Pradesh State Minor Forest Produce (Trading & Development) Co-Operative Federation	Demo :- Advance Sale of Tendu Leaves of Collection Season 2014 Click for those who registered in Divisional Forest Office under Madhya Pradesh Tendu Patta (Village - Walsaman) Adharwan 1988	0	14/02/2014 19:00	14/02/2014 19:01		View Edit



A) DOWNLOAD DOCUMENT

After that Tenderer will get the tender details like Tender No., Department Name, Tender NIT, Due date & opening date etc. as per the below screen.

To participate Tenderer has to click on quick link  icon in the Dashboard tab, and to download the Tender document has to click on download  icon.

(1) Live Tender(s) Found.									
Sr. No.	Tender Id	Tender No.	Department/Unit	View NIT	Estimated Value	Due Date	Opening Date	Corri.	Dashboard
1.	12764	T.P. (2013)-I Dated 07.12.2012 - 1st Round	Chhattisgarh State Minor Forest Produce (Trading & Development) Cooperative Federation Limited	Advance Sale of Terdu Leaves of Collection Season 2013 (Open for those who registered in Divisional Forest Office under Chhattisgarh Terdu Patla Vyapar Vinivaman Adhivam 1964V	0	10/01/2013 17:00	11/01/2013 11:00	0	H G

To download the Tender documents Tenderer needs to click on download icon as per the below

Tender Detail

Tender Id : 12764 Due date & time : 10/01/2013 17:00 Opening date & time: 11/01/2013 11:00

Department : Chhattisgarh State Minor Forest Produce (Trading & Development) Cooperative Federation Limited Tender No : T.P. (2013)-I Dated 07.12.2012 - 1st Round

Brief : Advance Sale of Terdu Leaves of Collection Season 2013
(Open for those who registered in Divisional Forest Office under Chhattisgarh Terdu Patla (Vyapar Vinivaman) Adhivam 1964)

[View Tender / Download Documents](#)

Tender Documents

Sr. No.	File Name	File Description	File Size (In KB)	Download
1	Annexure I - English.pdf	Annexure I - English	71.38	
2	Annexure I - Hindi.pdf	Annexure I - Hindi	91.72	
3	Annexure A - English 10-01-2013.pdf	Annexure A - English 10-01-2013	86.19	
4	Annexure A - Hindi 10-01-2013.pdf	Annexure A - Hindi 10-01-2013	79.5	
5	Annexure B - Hindi 10-01-2013.pdf	Annexure B - Hindi 10-01-2013	193.64	
6	Annexure II - English.pdf	Annexure II - English	33.39	
7	Annexure III - English.pdf	Annexure III - English	25.28	

screen.

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B) BIDDING DASHBOARD FOR PARTICIPATION.

For participation in e-Tender Tenderer needs to click on the quick link icon

(1) Live Tender(s) Found.									
Sr. No.	Tender Id	Tender No.	Department/Unit	View NIT	Estimated Value	Due Date	Opening Date	Corri.	Dashboard
1.	12764	T.P. (2013)-I Dated 07.12.2012 - 1st Round	Chhattisgarh State Minor Forest Produce (Trading & Development) Co- operative Federation Limited	Advance Sale of Tendu Leaves of Collection Season 2013 (Open for those who registered in Divisional Forest Office under Chhattisgarh Tendu Patta (Vyapar Vishayam) Adhiniyam 1964)	0	10/01/2013 17:00	11/01/2013 11:00	0	

After clicking on the quick link icon the bidding dashboard page will appear as per the below screen.

Declaration EMD Prepare Bid Final Submission Result Online Payment Detail
BIDDING DASHBOARD

7. DECLARATION (DOCUMENT READ CONFIRMATION)

Here Tenderer needs to click on the Declaration tab, and has to confirm his participation by clicking on "**I Agree**" button as per the below screen.

Tender Detail	
Tender tid : 12856 Tender No : Demo Tender Due date & time : 21/12/2012 19:00	Opening date & time: 21/12/2012 19:01
Brief : Tender Notice Download Document	
Declaration EMD Prepare bid Final Submission Result Online Payment Detail	
We, hereby declare that, 1. We have read, examined and understood the tender document pertaining to this tender notice and have no reservations to the same., 2. We offer to execute the works in conformity with the tender Documents 3. Our bid shall be valid for a period as mentioned in the tender document and it shall remain binding upon us. 4. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive	
<input type="button" value="I Agree"/>	

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8. PREPARE BID

A) ADD

After that **Prepare Bid** tab will appear automatically, where you'll find the online bidding forms

Tender Detail-

12764 Tender No :	T.P. (2013)-I Dated 07.12.2012 - 1st Round	Due date &time : 10/01/2013 17:00	Opening date &time: 11/01/2013 11:00 Tender Notice 1
Tender Id : Brief :			Download Document

like "Technical forms, Price Schedule etc", and then needs to click on **Add** link to fill up the form.

Final Submission Result Online Payment Detail

You may map uploaded documents with bidding form by clicking on MAP link !

Tendu Patta Tender Envelope		
Schedule Name	Actions	Reference Document(s)
Annexure - II (Form No. 1 - Tenderer's Information) *	Add \	
Ann enure - II (Form No. 2 - Lotwise Rate Offer) *	Add 	
Annexure - II (Form No. 3 - Documents to be Uploaded) *	Add 1	Map
Annexure - III (Tenderer's Agreement) *	Addy	

Sl. No.	Particulars	Tenderer's Response
1.	Permanent Tenderer Number (P.T.N.)	ABCD
2.	Tenderer's Category	COMPANY
3.	Father's Name/Husband's Name (For Individual/Proprietorship Firm), Name of Karta (For HUF)	ABC Limited
4 (a)	Address for Correspondence	ABC House
	Address for Correspondence Line No. 1	
(b)	Address for Correspondence Line No. 2	Ahmedabad
(c)	Address for Correspondence Line No. 3	Gujarat
(d)	District Name	Ahmedabad
(e)	State	GUJARAT
(f)	Pin Code	380006
5	Contact No. 1 (Provide STD Code also in case of Landline No.)	0
6	Contact No. 2 (Mobile No.)	982546123

Tenderer has to fill up the details as required. After that needs to click on **Sign button**. The message will come "**Data Signed successfully**". And Save.

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10(a)	Registration Details Registration No. and Date Under Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhinyam 1964	
1b>	Name of Forest Division Where Tenderer Registered	BJAPUR
(c)	Status of Tenderer	MANUFACTURER
11	Registration No. Under Chhattisgarh State Value Added Tax Adhinyam	012346
12	Outstanding dues of Forest Department / Federation (Condition No. 1[V] of Annexure - I) - In Rs.	0
13(a)	Tenderer's Bank Details Type of Account	Savings Bank A/c
1b>	Account Number	1234567
(c)	Name of Bank and Branch	ICICI Bank
(d)	IFS Code	IFSC0024
<p>Digital Signature *</p> <p>_____</p> <p>_____</p> <p>Sign Save Back</p>		

Digital Signature

MIIIKgY3KoZIHvcNAQcCoIIIgZCCBcCAQExCzA1BgUrDgMCGGUAMIIBOwY3KoZIHvcNAQcCoIIbLASCASH2AGEAbAD1AGUA1ABmAG8AcgAgAE4AZQB3ACAAVABhAGIA

[Sign](#) [Save](#) [Back](#)



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In case of **Price Bid / Commercial Offer** Tenderer will get another option after Sign, "**Encrypt Data**" to encrypt the data.

Price Bid -> ADD -> Fill up the details^ Sign -> Encrypt Data ^ Save

Tender Detail

Tender Id : 12764 Tender No : T.P. (2013)-I Dated 07.12.2012 - 1st Round Due date & time : 10/01/2013 17:00 Opening date & time: 11/01/2013 11:00
 Brief : [Tender Notice](#) | [Download Document](#)

Declaration EMD Prepare Bid Final Submission Result Online Payment Detail

You may map uploaded documents with bidding form by clicking on MAP link!

Tendu Patta Tender Envelope			
Schedule Name		Actions	Reference Document(s)
Annexure - II (Form No. 1 - Tenderer's Information) *	[Add]		
Annexure - II (Form No. 2 - Lotwise Rate Offer) *	[Add]		
Annexure - II (Form No. 3 - Documents to be Uploaded) *	[Add]		Map
Annexure - III (Tenderer's Agreement) *	[Add]		

Annexure - II (Form No. 2 - Lotwise Rate Offer)

EMD : 0 Duplicate Entry
 Purchase Capacity : 0 Price Value of lot greater than Purchase Capacity
 Bidding Capacity : 0 Total Price Value of lots greater than 10 times of Purchase Capacity

Priority	Lot No. & Quantity (In Standard Bags)	Purchase Rate per S.B. (In Rs.)	Purchase Price (In Rs.) (Quantity * Rate)
--NIL--	--NIL--		
			TOTAL (Purchase Price (In Rs.) (Quantity * Rate))

Add Table

Digital Signature

Sign Encrypt Data Save Back

- Tenderer's has to enter the EMD in EMD column then system will calculate Purchase Capacity (12.5 Times of EMD) and Price Value (10 Times of P.C.) automatically.
- Tenderer's has to select the priority and Lot No. & Quantity from the list box given the price bid.
- Purchase Rate per S.B. in Rs to be given by the tender's in column no. 3.

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Annexure - II (Form No. 2 - Lotwise Rate Offer)

EMD : 100000

Purchase Capacity : 1250000.00

Bidding Capacity : 12800000.00

Duplicate Entry

Price Value of lot greater than Purchase Capacity

Total Price Value of lots greater than 10 times of Purchase Capacity

Annexure - II (Form No. 2 - Lotwise Rate Offer)

Priority	Lot No. & Quantity (In Standard Bags)	Purchase Rate per S.B. (In Rs.)	Purchase Price (In Rs.) (Quantity * Rate)
1	Lot No. 1A - 700 S.B.	1000	700000
2	Lot No. 1B - 700 S.B.	1000	700000
3	Lot No. 2 - 700 S.B.	1000	700000
			2100000

Add Table

Purchase Capacity: 1250000.00

Bidding Capacity: 12800000.00

Price Value of lot greater than Purchase Capacity

Total Price Value of lots greater than 10 times of Purchase Capacity

Sign Encrypt Data Save Back

- System gives you the alerts if Total Price Value of Lots exceeds the Bidding Capacity.

Annexure - H (Form No. 7 - Lotwise Rate Offer)

Duplicate Entry

Annexure - II (Form No. 2 - Lotwise Rate Offer)

EMD :

Purchase Capacity :

Bidding Capacity :

Duplicate Entry

Price Value of lot greater than Purchase Capacity

Total Price Value of lots greater than 10 times of Purchase Capacity

Annexure - II (Form No. 2 - Lotwise Rate Offer)

Priority	Lot No. & Quantity (In Standard Bags)	Purchase Price (In Rs.) (Quantity * Rate)
1	Lot No. 1A - 700 S.B.	7000000
2	Lot No. 1B - 700 S.B.	1700000
3	Lot No. 2 - 700 S.B.	700000
		71400000

Add Table

Digital Signature

Sign Encrypt Data Save Back

Message from webpage

Total Price Value of lots greater than 10 times of Purchase Capacity

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- System gives you the alerts if Price Value of Lot exceeds the Purchase Capacity.
- System gives alerts for Duplicate Entries of priority as per screen shot given above.

Confidential

The screenshot displays the 'Annexure - II (Form No. 2 - Lotwise Rate Offer)' form. At the top, it shows BMD: 100000, Purchase Capacity: 1280000.00, and Bidding Capacity: 12500000.00. A legend indicates that orange highlights denote 'Duplicate Entry', blue highlights denote 'Price Value of lot greater than Purchase Capacity', and pink highlights denote 'Total Price Value of lots greater than 10 times of Purchase Capacity'. The main table lists three lots, with the first two highlighted in orange. A modal dialog box titled 'Message from webpage' is overlaid on the table, displaying a warning icon and the message 'Duplicate Entry (Priority No. already entered)'. Below the table is an 'Add Table' button and a 'Digital Signature' section with 'Sign', 'Encrypt Data', 'Save', and 'Back' buttons.

Priority	Lot No. & Quantity (In Standard Bags)	Purchase Price (In Rs.) (Quantity * Rate)
1	Lot No. 1A - 700 S.B.	7000000
1	Lot No. 1A - 700 S.B.	700000
3	Lot No. 2 - 700 S.B.	700000
		8400000



- System gives alerts for Duplicate Entries of Lots as per screen shot given above.

- After filling of all the lots tender's needs to click on the sign icon as per screen shot given below.

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H,P,

The screenshot displays a web application interface for bidding. At the top, there are navigation tabs for 'Annexure - II (Form No. 2 - Lotwise Rate Offer)'. Below this is a table with the following columns: 'Priority', 'Lot No. & Quantity (In Standard Bags)', and 'Purchase Price (In Rs.) (Quantity * Rate)'. The table contains three rows of data. Below the table is an 'Add Table' button. At the bottom of the interface, there is a 'Digital Signature' field containing a long alphanumeric string, and a row of buttons: 'Sign', 'Encrypt Data', 'Save', and 'Back'. The 'Save' button is circled in red. Two pop-up windows are overlaid on the interface: one at the top left with the message 'Bid Form Successfully Saved' and an 'OK' button circled in red; another in the center with the message 'Encryption Successfully Completed' and an 'OK' button circled in red.

B) EDIT

If Tenderer needs edit the data then needs to click on "**Edit**" Link, then the online bidding form will appear where Tenderer has to follow the below steps.

- Click on "**verify**" to verify the same.
- Click on "**Decrypt**" to decrypt the data.
- Then edit your data and then click on **Sign, Encrypt,** and **update** to save the bidding form.

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C) DELETION OF LOTS

If Tenderer needs delete any lots then they needs to click on "Edit" Link, then the online bidding form will appear where Tenderer has to follow the below steps.

- Click on "verify" to verify the same.
- Click on "Decrypt" to decrypt the data.
- Then edit your data and then click on **Sign, Encrypt**, and **update** to save the bidding

form.

Confidential



For deleting the lots, Tenderer's are requested to select the NIL for priority and Lot then click on Sign icon.

Annexure - II (Form No. 2 - Lotwise Rate Offer)	
ENQ I :	100000
Purchase Capacity :	1250000.00
Bidding Credit:	

After Successful signing click on Encrypt and Update icon.

	Duplicate Entry
	Price Value of lot greater than Purchase Capacity
	Total Price Value of lots greater than 10 times of Purchase Capacity

Annexure - II (Form No. 2 - Lotwise Rate Offer)

Priority (In Standard Bags)	Lot No. & Quantity	Annexure - II (Form No. 2 - Lotwise Rate Offer) Purchase Rate per S.B. [In Rs.] (Quantity * Rate)	Purchase Price [In Rs.]
1	Lot No. 1A - 700 S.B.	1200	840000
2	Lot No. 1B - 700 S.B.	1500	1050000
NIL	Lot No. 1C - 700 S.B.		
4	Lot No. 3A - 1500 S.B.	11500	12750000
5			1650000
			5790000

[Add Table]

Digital Signature Verification Successful

Annexure - II (Form No. 2 - Lotwise Rate Offer)

Priority	Lot No. & Quantity (In Standard Bags)	Purchase Price [In Rs.] (Quantity * Rate)
1	Lot No. 1A - 700 S.B.	840000
2	Lot No. 1B - 700 S.B.	1050000
NIL		0
4	Lot No. 3A - 1500 S.B.	12750000
5		1650000
		14200000

[Add Table]

Digital Signature

Message from webpage

Data Signed Successfully

OK

Digital Signature

-----BEGIN-----

-----END-----

Sign Encrypt Update Back

Confidential

M.P, STM MINOR FORES



D) FINAL ENCRYPT

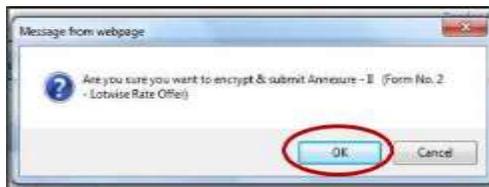
Tenderer needs click on "**Final Encrypt**" link to do the final encryption.

Here Tenderer has to decrypt the data for that needs to click on "**Decrypt Data**" button and

Declaration EMD

You may map uploaded documents with bidding form by clicking on MAP link !

SPT	Actions		Reference Document(s)
Schedule Name			
Annexure - II (Form No. 1 - Tenderer's Information) *	Add	-----V.	Map
Annexure - II (Form No. 2 - Lotwise Rate Offer) *		Edit Delete View T Filial EICrVDt J	Map
Annexure - II (Form No. 3 - Documents to be Uploaded) *	Add	^ ----- ^	Map
Annexure - III (Tenderer's Agreement) *	Add		Map



Annexure - II (Form No. 2 - Lotwise Rate Offer)

EMD : 3 Duplicate Entry

Purchase Capacity : 37.50 Price Value of lot greater than Purchase Capacity

Bidding Capacity : 375.00 Total Price Value of lots greater than 10 times of Purchase Capacity

Priority	Lot No. & Quantity (In Standard Bags)	Purchase Rate per S.B. (In Rs.)	Purchase Price (In Rs.) (Quantity * Rate)
1	Lot No. 1B - 700 S.B.	[M11BLAY]KozThvcNAQcC	[M11BLAY]KozThvcNAQcC
			[M11BLAY]KozThvcNAQcC

Final Submission Result Online Payment Detail

then needs to click on "**Encrypt & Save**" to save the same.

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H,P,

Annexure - II (Form No. 2 - Lotwise Rate Offer)

EHD : 3 Duplicate Entry
 Purchase Capacity : 37.50 Price Value of lot greater than Purchase Capacity
 Bidding Capacity : 375.00 Total Price Value of lots greater than 10 times of Purchase Capacity

Annexure - II (Form No. 2 - Lotwise Rate Offer)

Priority	Lot No. & Quantity (In Standard Bags)	Purchase Rate per S.B. (In Rs.)	Purchase Price (In Rs.) (Quantity * Rate)
1	Lot No. 1A + 700 S.B.	0	0
			0

E) MAP / UPLOAD SUPPORTING DOCUMENT

If Tenderer needs to upload any reference document then needs to click on **"Map"** link below the



Annexure - II (Form No. 3 - Documents to be Uploaded)

Sl. No.	Document Name	Uploaded (Yes / No)
1	Scanned copy of Registration in DFO Office (For all)	Yes
2	Scanned copy of PAN Card (For all)	Yes
3	Scanned copy of Partnership Deed (If applicable)	Yes
4	Scanned copy of Certificate of Company Incorporation and List of Latest Directors of Company (if applicable)	Yes
5	Scanned copy of Power of Attorney (if applicable)	Yes
6	Scanned copy of list of family members in case of H.U.F.	Yes
7	Any Other Document	Yes

Digital Signature: _____

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Reference Document(s), then the needs to browse the file & fill the Description and click on upload. Please refer the below screens. **Please ensure that you follow all the other instructions mentioned on the upload document page as shown in the below given screen shots.**

Annexure - II (Form No. 3 - Documents to be Uploaded) *

Add	
-----	--

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Digital Signature	MIIIKgYJKoZihvcNAQcColIIGzCCCCBcCAQExCzAJBgUrDgMCgGUAMIIBOwYJKoZIhvcNA0cBoIIBLASCASH2AGEAbABIAGUAIABmAG8AcqAqAE4AZ0B3ACAAVABhAGIA
-------------------	---

(i | save1 | feack

Upload documents.	
Select a file to upload :	<input type="button" value="Browse^"/>
Description :	
<input type="button" value="Upload"/>	
<ul style="list-style-type: none"> Field Marked() is Mandatory. Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 4MB. Acceptable File Types (*.pdf,*.zip,*.rar,*.jpeg,*.jpg,*.gif,*.doc,*.xls,*.xlsx,*.docx,*.enc) A File path may contain any below given special characters: (Space, -, _ , \) Click on Map link available in front of uploaded document to map it with a Folder 	

List of Mapped documents.				
Sr No.	File Name	File Description	Download	Select

Message Board			File signing.....			
Select a file to upload :	c:\Users\pradij.parmar\Desktop\Testing 1.x	<input type="button" value="Upload"/>	<input type="button" value="File signing....."/>			
Description :	Testing 1					
<ul style="list-style-type: none"> Field Marked() is Mandatory. Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 4MB. Acceptable File Types (*.pdf,*.zip,*.rar,*.jpeg,*.jpg,*.gif,*.doc,*.xls,*.xlsx,*.docx,*.enc) A file path may contain any below given special characters: (Space, -, _ , \) Click on Map link available in front of uploaded document to map it with a Folder 						
<ul style="list-style-type: none"> Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 4MB. Acceptable File Types (*.pdf,*.zip,*.rar,*.jpeg,*.jpg,*.gif,*.doc,*.xls,*.xlsx,*.docx,*.enc) A file path may contain any below given special characters: (Space, -, _ , \) Click on Map link available in front of uploaded document to map it with a Folder 						

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H,P,S

Upload documents.

Select a file to upload : *

Description : *

Message from webpage

File uploaded successfully

OK

- Field Marked(*) is Mandatory.
- Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 4MB.
- Acceptable File Types
(*.pdf, *.zip, *.rar, *.jpeg, *.jpg, *.gif, *.doc, *.xls, *.xlsx, *.docx, *.enc)
- A file path may contain any below given special characters:
(Space, -, /, \,)
- Click on [Map](#) link available in front of uploaded document to map it with a **Folder**

Upload documents.

Select a file to upload : *

Description : *

- Field Marked(*) is Mandatory.
- Any Number of files can be uploaded. Maximum Size of a Single File should not Exceed 10MB.
- Acceptable File Types
(*.pdf, *.zip, *.rar, *.jpeg, *.jpg, *.gif, *.doc, *.xls, *.xlsx, *.docx, *.enc)
- A file path may contain any below given special characters:
(Space, -, /, \,)
- Click on [Map](#) link available in front of uploaded document to map it with a **Folder**

You will be able to see Uploaded file as per below screen:

	File Description	Type	Download	Select
	testing 2.xlsx	testing Z	a	r
Remove				

List Of Uploaded Documents

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You can able to see the Mapped documents in bidding dashboard also as per below screen:

Tender Id :	12764	Tender No :	T.P. [2013]1 Dated 07.12.2012 - 1st Round	Due date & time :	10/01/2013 17:00	Opening date & time :	11/01/2013 11:00
Brief :							Tender Notice 1 Download Document
Declaration EMD Prepare Bid Final Submission Result Online Payment Detail							
BIDDING DASHBOARD							



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(Trading & Development)
Co-op. Federation Ltd.



Annexure - III (Tenderer's Agreement) *	(Add)	Annexure - III (Tenderer's Agreement)	
Annexure - III (Tenderer's Agreement)		Annexure - III (Tenderer's Agreement)	I Agreed <input checked="" type="checkbox"/>
		Description	

Annexure - III

{Annexure to Tender Notice No. T.P. (2013)1 Dated 07.12.2012}

TENDERER S AGREEMENT

This agreement is made this 10th day of January of 2013 between Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited [hereinafter called "Federation", which expression shall, where the context so admits, include its successors/representatives and assignees in office) of the first part and I/We [hereinafter called the Tenderer which expression shall include his heirs, successors, representatives and assignees) of the second part.

Whereas, trading in tendu leaves is regulated by the provisions of Chhattisgarh Tendu Patta [Vyapar Viniyaman] Adhiniyam, 1964 and the rules made there under.

And whereas, the Government has authorized the Federation to sell in advance the Tendu leaves to be collected in different societies [lots] in Chhattisgarh.

And whereas, the Federation desires to dispose of the Tendu leaves to be collected in different societies during 2013 collection season in advance and has issued notice inviting Tenders vide Notice No. T.P. (2013)-I dated 07.12.2012 and also desires that the prospective Tenderers should execute an agreement before submission of the tender to abide by the conditions of the Tender Notice.

Now the tenderer hereby agrees as follows:-

1. I/We hereby declare that I/We have read and understood all the provisions of the Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhiniyam, 1964 and the rules made thereunder, the conditions of the tender notice referred to above, Terms and conditions of Tender etc. contained in Annexure-I of the Tender notice and conditions of the purchaser's agreement appended to the Tender notice and agree to abide by the same.
2. I/We hereby declare that I/We shall not withdraw my/our tender/offer after submission of tenders. I/We further declare that I/We shall be bound by

3. In the event of my/our failure to abide by the conditions of this agreement. I/We shall be liable to pay such penalty, as may be leviable under the terms and conditions of the tender notice.
4. This agreement shall be deemed and always be deemed to be subject to the provisions of Chhattisgarh Tendu Patta (Vyapar Viniyaman) Adhiniyam, 1964 the rules made thereunder and the orders and notifications issued from time to time under the said Adhiniyam and the rules and of the terms and conditions of Tender Notice No. T.P. (2013)-I dated 07.12.2012 all of which shall form part of and shall be deemed to have become part of this agreement and shall be construed to have been specially provided for in this agreement.
5. I/We hereby declare that neither any dues of Forest Department/Federation are outstanding against me/us in Chhattisgarh nor have I/We been blacklisted by the Government/ Federation.
In witness whereof the tenderer has put his/her signature on the day and year written first above.
Note :- Since the document is being submitted as a part of digitally signed tender document in e-tendering process, so the physical signatures of the tenderer and Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Co-op. Federation Limited are not available on this document.
Digital Signature
<input type="text"/>
<input type="text"/>
<input type="button" value="Sign"/> <input type="button" value="Back"/>

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H,P, S

Message from webpage



Bid Form Successfully Saved

OK

(Trading & Development)
Co-op. Federation Ltd.

UCE



F) ONLINE PAYMENT OF EMD

After submission all the required details, Tenderer's has to pay the EMD online. For that pl. follow the below mentioned process.

Tender Detail	
Tender Id : 12764	Tender No : T.P. (2013)-I Dated 07.12.2012 - 1st Round
Due date & time : 10/01/2013 17:00	Opening date & time: 11/01/2013 11:00
Brief : Tender Notice Download Document	
Declaration EMD Prepare Bid Final Submission Result Online Payment Detail	
Instruction: <ul style="list-style-type: none"> Please note that before initiating the transaction, ensure that the Pop-Up Blocker in Tools options is Turned Off. Bidders are requested to add https://www.tpsl-india.in/ website in trusted site, For that perform below given steps: Go to the Tools menu of the Internet Explorer -> Internet options -> Security -> Trusted Site -> Sites -> type https://www.tpsl-india.in/ -> click on Add -> Close -> then click on OK button 	
EMD Payment Detail	
EMD :	3
Payment Mode :	<input checked="" type="radio"/> Online
Payment Type :	<input checked="" type="radio"/> Net Banking / Credit Card / Debit Card <input type="radio"/> Security Deposit Account (Available Balance : 3.00000)
<input type="button" value="Submit"/>	

EMD - IF SELECTION OF EMD PAYMENT ONLINE TYPE OF MODE - (NET BANKING OR CREDIT CARD / DEBIT CARD OR RTGS/ NEFT (SECURITY DEPOSIT ACCOUNT))

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EMD PAYMENT - IF SUPPLIER HAS SELECTED OF ICICI BANK PAYMENT GATEWAY OPTION (NET BANKING / CREDIT CARD / DEBIT CARD)

EMD PAYMENT - CLICK ON PAY NOW FOR START EMD PAYMENT PROCESS - SCREEN - 1
EMD PAYMENT - ICICI BANK PAYMENT GATEWAY OPTION - PAY MODE SELECTION OF NET BANKING / CREDIT CARD / DEBIT CARD) - SCREEN - 2

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EMD PAYMENT - PAY MODE SELECTION OF DEBIT CARD MODE - SCREEN - 3

Pay By

- Net Banking
- Credit Card
- Debit Card**

Debit Card

Please Select Your Debit Card

VISA MASTER MAESTRO CARD

TECHPRO™ INSTANT pay ONLINE PAYMENT SOLUTION

PCI Compliant Central Cases Click to Validate

This webpage is maintained by TechProcess Solutions Limited. Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.

EMD PAYMENT - CLICK ON CONFIRM FOR THE AMOUNT - SCREEN - 4

Confirmation

Amount (in Rs.)	1
Transaction Fee (in Rs.)	001
Service Tax (in Rs.)	0.0
Total Amount (in Rs.)	1.01

PCI Compliant Central Cases Click to Validate

This webpage is maintained by TechProcess Solutions Limited. Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.

TechProcess Solutions Ltd.

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EMD PAYMENT - CARD DETAILS - SCREEN - 5
EMD PAYMENT - PROCEED - SCREEN - 6

The screenshot shows the State Bank of India's Secure Payment Gateway interface. It includes the bank's logo and tagline. The main heading is "Welcome to State Bank of India's Secure Payment Gateway". Below this, there is a message to the customer: "Dear Customer, SBI Payment Gateway will secure your payment to Tech Process." The form contains several fields: "Select the type of card*" (Mastercard), "Card Number*" (5176370247839008), "Expiry Date*" (Dec 2015), "CVV2 / CVC2 Number*" (***), "Name on Card" (Pann R Desai), "Purchase Amount" (INR 1.01), and "Word Verification*" (pb2cxp). A red arrow points from the CVV2 field to a small image of a card with a 3-digit verification number. At the bottom, there are "PAY" and "Cancel" buttons. A warning message at the very bottom states: "AFTER PRESSING PAY, KINDLY DO NOT REFRESH AND DO NOT PRESS THE BACK BUTTON."

U-RTTtPJ KV

Slate Bank of India
K, <> & -

"SHFs Secure Payment Gateway"

Dear Customer,

For added security your transaction is being processed through MasterCard SecureCode
Please click on proceed button to continue this secure transaction.

[Proceed](#) | [Cancel](#)

[AfeaterCMT
SecureCode.

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Co-op. Federation Ltd.



**EMD PAYMENT -
3D SECURE PIN -
SCREEN - 7**



MasterCard

SecureCode

Enter Your 3D Secure PIN

Please enter your MasterCard® SecureCode™ 3D Secure PIN in the field below to confirm your identity for this purchase. This information is not shared with the merchant.

**Merchant Name: Pune Mu Corp E Tend_TPSSL Date:
Jan 31, 2012**

**Total Charge: Rs 1.01 Card Number: XXXX
XXXX XXXX 9008 Personal Message: 3D Secure
Authentication Name: PARIN R DESAI**

3D Secure PIN:

**1?]
[I forgot 3D Secure PIN?11](#)**

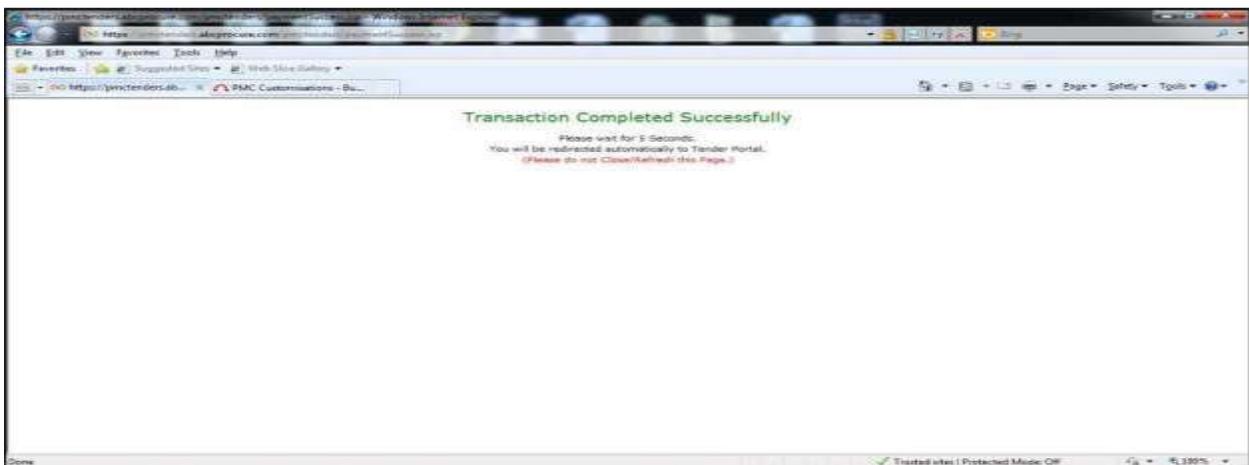
[Authenticate using DTPI](#)

Submit H Cancel

This page will automatically timeout after 30 seconds.

EMD PAYMENT - TRANSACTION COMPLETED - SCREEN - 8

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H,P, STB MINOR FORM PRODUCE

(Trading & Development)
Co-op. Federation Ltd.



EMD PAYMENT - RECEIPT - SCREEN - 9

Tender Detail	
Tender Id : 12556	Tender No : Demo Tender
Due date & time : 21/12/2012 19:00	Opening date & time: 21/12/2012 19:01
Brief : Tender Notice Download Document	
Declaration EMD Prepare Bid Final Submission Result Online Payment Detail	
EMD Payment Detail	
EMD :	3
Receipt No :	EMD/2012/2755
Payment Date :	21/12/2012

EMD - IF SELECTION OF EMD PAYMENT ONLINE TYPE OF MODE & SUPPLIER HAS SELECTED OF RTGS/ NEFT (SECURITY DEPOSIT ACCOUNT) OPTION

Prepare Bid Final Submission Result Online Payment Detail

Instruction:

- Please note that before initiating the transaction, ensure that the Pop-Up Blocker in Tools options is Turned Off.
- Bidders are requested to add <https://www.tpsl-india.in/> website in trusted site, For that perform below given steps:
Go to the Tools menu of the Internet Explorer -> Internet options -> Security -> Trusted Site -> Sites -> type <https://www.tpsl-india.in/> button

[ia.in/](#) -> click on Add -> Close -> then click on OK

EMD Payment Detail	
EMU :	3
Payment Mode :	Online
Payment Type :	<input type="checkbox"/> Net Banking / Credit Card / Debit Card <input checked="" type="checkbox"/> Security Deposit Account (Available Balance : 3.00000)
Submit	

EMD - IF SUPPLIER HAS SELECTION OF RTGS/ NEFT (SECURITY DEPOSIT ACCOUNT) OPTION - SCREEN - 1

Prepare Bid Final Submission Result Online Payment Detail

Instruction:

- Please note that before initiating the transaction, ensure that the Pop-Up Blocker in Tools options is Turned Off.
- Bidders are requested to add <https://www.tpsl-india.in/> website in trusted site, For that perform below given steps:
Go to the Tools menu of the Internet Explorer -> Internet options -> Security -> Trusted Site -> Sites -> type <https://www.tpsl-india.in/> -> click on Add -> Close -> then click on OK button

EMD Payment Detail	
EMD :	3
Payment Mode :	<input checked="" type="checkbox"/> Online
Payment Type :	<input type="checkbox"/> Net Banking / Credit Card / Debit Card <input checked="" type="checkbox"/> Security Deposit Account (Available Balance : 3.00000)
Submit	

Confidential



SECURITY DEPOSIT ACCOUNT – CLICK ON PAY NOW FOR START RTGS/ NEFT (SECURITY DEPOSIT ACCOUNT) PROCESS – SCREEN – 2

Declaration	EMD	Prepare Bid	Final Submission	Result	Online Payment Detail
Instruction: <ul style="list-style-type: none">• Please note that before initiating the transaction, ensure that the Pop-Up Blocker in Tools options is Turned OFF.• Bidders are requested to add http://www.tpd-india.in/ website in trusted site. For that perform below given steps: Go to the Tools menu of the Internet Explorer -> Internet options -> Security -> Trusted Site -> Sites -> type http://www.tpd-india.in/ -> click on Add -> Close -> then click on OK button					
EMD Payment Detail					
EMD Fees :	2				
Pay Now Back					

EMD PAYMENT – RECEIPT - SCREEN – 3

Tender Detail					
Tender Id :	12855	Tender No :	Demu Tender	Due date & time :	21/12/2012 18:00
Brief :			Tender Notice Download Document		
Declaration					
EMD					
Prepare Bid					
Final Submission					
Result					
Online Payment Detail					
EMD Payment Detail					
EMD :	2				
Receipt No :	EMD/2012/2753				
Payment Date :	21/12/2012				

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9. FINAL SUBMISSION

A) FINAL SUBMISSION

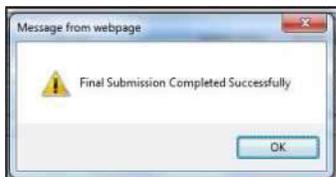
After confirming the same Tenderer needs to click on Final submission tab and then again click on "**Final Submission**" to the final submission.

SPT											
Schedule Name	Actions	Reference Document(s)									
Annexure - II (Form No. 1 - Tenderer's Information) *	[Edit] [Delete] [View]	Map									
Annexure - II (Form No. 7 - Lotwise Rate Offer) *	Form Enervated FDelete [View]										
Annexure - II (Form No. 3 - Documents to be Uploaded)	[Edit] [Delete] [View]	Map									
		<table border="1"> <thead> <tr> <th>FILE NAME</th> <th>DESCRIPTION</th> <th>DOWNLOAD</th> </tr> </thead> <tbody> <tr> <td>ANNEXURE- 10.doc.enc</td> <td>ANNEXURE - 10.doc.enc</td> <td style="text-align: center;">S</td> </tr> <tr> <td>ANNEXURE- 10.doc.enc</td> <td>ANNEXURE - 10.doc.enc</td> <td style="text-align: center;">S</td> </tr> </tbody> </table>	FILE NAME	DESCRIPTION	DOWNLOAD	ANNEXURE- 10.doc.enc	ANNEXURE - 10.doc.enc	S	ANNEXURE- 10.doc.enc	ANNEXURE - 10.doc.enc	S
		FILE NAME	DESCRIPTION	DOWNLOAD							
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ANNEXURE- 10.doc.enc	ANNEXURE - 10.doc.enc	S									
Annexure - III (Tenderer's Agreement) *	[Edit] [Delete] [View]	Map									

Tender Id :	12356	Tender No :	Demo Tender	Due date & time :	21/12/2012 19:00	Opening date & time:	21/12/2012 19:01
Brief :	Tender Notice 1 Download Document						

Tender Detail

Envelope Name	Form Name	Mandatory / Optional	Submitted	Attached Document List
SPT	Annexure - II (Form No. 1 - Tenderer's Information)	Mandatory	Yes()	No
	Annexure - II (Form No. 2 - Lotwise Rate Offer)	Mandatory	Yes()	No
	Annexure - II (Form No. 3 - Documents to be Uploaded)	Mandatory	Yes()	ANNEXURE - 10.doc.enc ANNEXURE - 10.doc.enc
	Annexure - III (Tenderer's Agreement)	Mandatory	Yes()	No



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B) RECEIPT

Tenderer has to click on "**Receipt**" to get the acknowledgement of the final submission. As per the below screen.

Tender Detail					
Tender Id :	12856	Tender No :	Demo Tender	Due date & time : 21/12/2012 19:00	Opening date & time: 21/12/2012 19:01
Brief :					Tender Notice Download Document
Envelope Name	Form Name	Mandatory / Optional	Submitted	Attached Document List	
SPT	Annexure - II (Form No. 1 - Tenderer's Information)	Mandatory	Yes(1)	No	
	Annexure - II (Form No. 2 - Lotwise Rate Offer)	Mandatory	Yes(1)	No	
	Annexure - II (Form No. 3 - Documents to be Uploaded)	Mandatory	Yes(1)	ANNEXURE - 10.doc.enc ANNEXURE - 10.doc.enc	
	Annexure - III (Tenderer's Agreement)	Mandatory	Yes(1)	No	
You have successfully completed final submission from IPAddress :122.170.119.66 on Date And Time 21/12/2012 18:19:55 Receipt					

Tender Detail					
Tender Id :	12856	Tender No :	Demo Tender	Due date & time : 21/12/2012 19:00	Opening date & time: 21/12/2012 19:01
Brief :					Tender Notice Download Document
Tender Id :	12856				
Tendering Unit :	Test Department - CGMPFFED				
Tender No :	Demo Tender				
Company Name :	Parin Vendor1				
Address :	Ahmedabad				
LoginId :	parinvendor1				
Receipt No :	Demo Tender/33064				
Envelope Name	Form Name	Mandatory / Optional	Submitted	Attached Document List	
SPT	Annexure - II (Form No. 1 - Tenderer's Information)	Mandatory	Yes(1)	No	
	Annexure - II (Form No. 2 - Lotwise Rate Offer)	Mandatory	Yes(1)	No	
	Annexure - II (Form No. 3 - Documents to be Uploaded)	Mandatory	Yes(1)	ANNEXURE - 10.doc.enc ANNEXURE - 10.doc.enc	
	Annexure - III (Tenderer's Agreement)	Mandatory	Yes(1)	No	
You have successfully completed final submission from IPAddress :122.170.119.66 on Date And Time 21/12/2012 18:19:55					

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10. CONTACT INFORMATION

For contact details you have to visit the website & click on Contact us.

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11. APPENDIX -DO'S & DON'TS

- *Remember your User ID & Password to access the website.*
- *Don't share your User ID, Password & Digital Certificate with anyone.*
- *Use e-Token for storage of digital certificate.*
- *If you have installed a Digital Certificate in someone else computer system, then don't forget to remove your Digital Certificate from the system.*
- *Change your password after every month.*
- *Password should comprise of alphanumeric & special characters and should be preferably more than 8 characters. (i.e. password@489)*

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